



UNIVERSITY  
OF  
LOUISIANA  
Lafayette.

Office of  
Distance Learning

Dr. Luke Dowden  
Director

Alise Hagan  
Instructional Designer

Mona Rivoire  
Administrative Assistant

Dupré Library, Room 125  
distancelearning@louisiana.edu  
distancelearning.louisiana.edu  
(337) 482-6022

## SACS Substantive Change

On August 9, 2011 the President's office was notified by the Southern Association of College and Schools that the University's request for substantive change to offer its first online degree was approved. This achievement is a significant milestone for the University and was the result of tireless work by a small proposal team.

Receipt of this notification means that the University may now offer other degree programs through distance learning technologies by formally notifying SACS after the UL System and Board of Regents have approved them.

Please join us in virtually celebrating this milestone! It is a great day in the history of the University and in the development of its e-learning enterprise.



## Director's Corner

The 2011-12 academic year affords an opportunity for the University to accelerate the expansion of its distance learning efforts through an intentional focus on three core areas:

- (a) Faculty Professional Development;
- (b) High Quality Course & Program Design; and
- (c) Infrastructure Enhancements.

The focus of this newsletter is on faculty professional development as faculty preparation and support are the keys to the success of any academic course or program, regardless of the delivery modality. As proof of the University's dedication to faculty preparedness to develop and teach hybrid and online courses, the first staff member added to the Office of Distance Learning was an Instructional Designer.

Please continue exploring the content of this newsletter to learn more about the **courses, workshops, and "how tos"** offered this year. These development opportunities will give you tips and techniques for preparing your online or hybrid course. Pages two through three of this newsletter provide dates and times of all the training opportunities. For complete descriptions, go to <http://distancelearning.louisiana.edu>.



## Share Fair 2011!

Make plans to join the Office of Distance Learning for **Share Fair 2011!**

**Wednesday, October 5, 2011**  
**Moody 103**



Share Fair will showcase UL Lafayette's outstanding online and hybrid courses, and productivity of our faculty.

**Tell Me More!** If you are interested in participating and/or presenting, contact Distance Learning at [distancelearning@louisiana.edu](mailto:distancelearning@louisiana.edu).

## Courses & Workshops

Register @:

[distancelearning@louisiana.edu](mailto:distancelearning@louisiana.edu)

	Tell Me More	When	Where
Courses	 <p><b>Introduction to Online Learning</b> This course is designed for you to experience what it is like to be an online student, be introduced to various technologies, and experiment with your own sandbox course. Upon your successful completion of this 6-week course, you will earn the ULearn Certified Online Teacher designation.</p> <p><i>Note: Intro to Online Learning will not be offered Fall 2011. Contact Distance Learning for alternative Sloan-C workshops.</i></p>	Jan 22 - Mar 3, 2012	Online
	 <p><b>Course Design Practicum</b> Want to build a hybrid or online course from the ground up? At the end of this 10-week course, you will have created your own course in Moodle and earned the ULearn Certified Course Designer designation.</p>	Sept 18 - Nov 26, 2011 or Jan 22 - Mar 31, 2012	Online  Online
	<p><b>Instructor Technology Preparation</b> This 4-week course provides a supportive environment and challenging experience for faculty to experiment with new technologies, specifically Web 2.0 tools for file sharing, content creation, and collaboration.</p>	Oct 10 - Nov 4, 2011 or Mar 4 - Mar 31, 2012	Hybrid  Hybrid
Workshops	<p><b>Quality Matters Refreshers</b> If you have already attended Quality Matters training, this one-hour refresher will cover the new 2011-2013 rubric and standards.</p>	Sept 20, 2011; 3:00-4:00 Sept 21, 2011; 3:00-4:00	Moody 220 Moody 220
	<p><b>Moodle Beginner</b> The Offices of Distance Learning and Moodle Support will host these 45-minute workshops on the basics of Moodle.</p>	Aug 31, 2011; 8:00-8:45 Sept 1, 2011; 8:00-8:45 Oct 12, 2011; 1:00-1:45 Oct 13, 2011; 2:00-2:45	Moody 220 Moody 220 Dupre Library D-102 Dupre Library D-102
	<p><b>Blackboard Collaborate (Web Conferencing)</b> Discover the power of hosting synchronous virtual meetings or classroom sessions with hybrid or online students using Blackboard Collaborate (formerly Elluminate). In these "rooms", you can deliver a presentation, show a video, use the whiteboard to work problems, share documents/desktops, poll students, and record sessions.</p>	Sept 29, 2011; 3:00-3:45 Oct 17, 2011; 1:30-2:15 Nov 18, 2011; 9:00-9:45	Blackboard Collaborate (formerly Elluminate)

# Hands-On How Tos



## Hands-On How Tos

Tell Me More	When	Where
<b>Café Tech</b> CAFÉ Tech is a series of hour-long “how tos” and demonstrations on various computer software and electronic resources that can enhance your course delivery.		
Online File Management Social Networks Online Productivity Blogging and Twitter	Sept 27, 2011; 3:30-4:30 Oct 18, 2011; 3:30-4:30 Nov 8, 2011; 3:30-4:30 Nov 29, 2011; 3:30-4:30	FG Mouton Hall, room 105
Communication Resources Class Content Post Production Mobile Computing Creative Practical Applications	Jan 24, 2012; 3:30-4:30 Feb 14, 2012; 3:30-4:30 Mar 13, 2012; 3:30-4:30 Apr 17, 2012; 3:30-5:00	Spring 2012 locations to be determined
<b>Moodle How Tos</b> The Offices of Distance Learning and Moodle Support have designed the following Moodle Workshops. Participants will log into Blackboard Collaborate (formerly Elluminate) for these interactive webinars.		
Add a Resource (Add a File; Link; Display Directories)	Sept 7, 2011; 9:00-9:30 Oct 26, 2011; 2:30-3:00	Sept 8, 2011; 9:30-10:00 Oct 27, 2011; 2:00-2:30
Add an Activity (Forums)	Sept 7, 2011; 9:30-10:00 Oct 26, 2011; 3:00-3:30	Sept 8, 2011; 10:00-10:30 Oct 27, 2011; 2:30-3:00
Add an Activity (Assignments and Books)	Sept 14, 2011; 9:00-9:30 Nov 2, 2011; 2:30-3:00	Sept 15, 2011; 9:30-10:00 Nov 3, 2011; 2:00-2:30
Add an Activity (Quizzes and Choices)	Sept 14, 2011; 9:30-10:00 Nov 2, 2011; 3:00-3:30	Sept 15, 2011; 10:00-10:30 Nov 3, 2011; 2:30-3:00
Mastering the Administrative Block (Questions, Reports, Groups)	Sept 21, 2011; 9:00-9:30 Nov 9, 2011; 2:30-3:00	Sept 22, 2011; 9:30-10:00 Nov 10, 2011; 2:00-2:30
Basic Blocks (Calendar; Quickmail; Messages; News Forums)	Sept 28, 2011; 9:00-9:30 Nov 16, 2011; 2:30-3:00	Sept 29, 2011; 9:30-10:00 Nov 17, 2011; 2:00-2:30
Administrative Block (Settings; Roles)	Sept 28, 2011; 9:30-10:00 Nov 16, 2011; 3:00-3:30	Sept 29, 2011; 10:00-10:30 Nov 17, 2011; 2:30-3:00
Managing Gradebook, Assignments, and Quizzes	Oct 5, 2011; 9:00-9:30 Nov 30, 2011; 2:30-3:00	Oct 6, 2011; 9:30-10:00 Dec 1, 2011; 2:00-2:30



All Moodle How Tos will be held via web conference using Blackboard Collaborate (formerly Elluminate)

**SLOAN CONSORTIUM.** UL Lafayette is a member of the Sloan-Consortium (Sloan-C) with access to over 90 workshops focused on blended/hybrid and online learning. The Office of Distance Learning is offering these training opportunities free of charge to any faculty member interested in online education.

- View a list of all Sloan-C workshops online: <http://sloanconsortium.org/2011workshops>
- Register with the Office of Distance Learning: <http://tiny.cc/fb8eg>

## Faculty Certification Options

Beginning Fall 2011, faculty will be able to earn ULearn certifications for Online Teacher and Course Designer by selecting an option that works for them and completing the requirements of that option. Contact Distance Learning staff for more information.

### ULearn Certified Online Teacher

1	Authentic Online Course Experience	For faculty who need to complete a training to teach online, enroll in the Office of Distance Learning's "Introduction to Online Learning"
2	Workshop Series	For faculty who need to complete a training to teach online, enroll in three Sloan-C workshops
3	Portfolio	For faculty who have completed training, show prior learning through an electronic portfolio

### ULearn Certified Course Designer

1	Design Your Own Online Course	For faculty who need to complete a training to design an online course, enroll in the Office of Distance Learning's "Course Design Practicum"
2	Workshop Series	For faculty who need to complete a training to design an online course, enroll in three Sloan-C workshops and create a sandbox course
3	Portfolio	For faculty who have completed training, show prior learning through an electronic portfolio

## Explore Technology – Join a Pilot

The Office of Distance Learning needs immediate volunteers to pilot two EDUTool options. To be a part of these pilots, contact [distancelearning@louisiana.edu](mailto:distancelearning@louisiana.edu).

### **LECTURE CAPTURE** *VOLUNTEERS NEEDED NOW!*

Panopto, a lecture capture software, will be piloted over the next 60 days. We need faculty who will use the service to record lectures in front of a live audience and/or pre-record lectures in the comfort of their offices or in a studio. To see an example of a finished lecture using Panopto, log on to: <http://tiny.cc/aps4v>.

### **PROCTORU** *VOLUNTEERS NEEDED NOW!*

Proctoring of online quizzes or exams is quickly becoming a highly recommended method for authenticating students enrolled in online courses. Please consider participating in a pilot of a virtual proctor solution. To learn more, visit [www.proctoru.com](http://www.proctoru.com) or on the Distance Learning site (<http://tiny.cc/1fej7>).

### **MOODLE 2.0** *COMING SOON!*

During the fall semester, volunteers will be solicited to pilot Moodle 2.0 with their spring 2012 courses. If you are interested in participating, contact Distance Learning.