Panopto integration into Moodle allows users to create automatic audio/videos links from within a Moodle course. Though the audio/video files you create are always actively syncing with your course the student roster does not.

**Purpose:** You will need to re-sync your Panopto account in each Moodle course, in which you added the Panopto block, from time to time throughout a semester to maintain an updated student roster so any new students will be able to play your content. Please note that the list of students **DOES NOT** automatically update as students DROP or ADD classes within the student information system. If your class enrollment changes, you will need repeat the “sync” process each time; otherwise, students adding your class will not have access to the recorded sessions.

**Prerequisite:** a Moodle course with Panopto Focus block installed.

**Step 1:** Log into your Moodle course and navigate to the course you need to re-sync.

**Step 2:** Click the green **Edit** button on the Moodle page.

**Step 3:** Scroll down to your Panopto Focus block and **click** the **Action** gear icon to configure settings.

**Step 4:** Select **Configure Panopto Block** link in the drop-down menu.
Step 5: Now click on the link, **Add This Course To Panopto (re-add to sync user list)**.

![Configuring a Panopto block](image)

- Select the Panopto course to display in this block.

  **Add this course to Panopto (re-add to sync user lists)**

  -- OR --

  Select an existing course: Sandbox-

**Step 6**: The screen refreshes. You see a list of users that have been updated to your Panopto account. **Click the Back To Config link** at the bottom to return to the course.

![My home > Panopto > Provision Courses](image)

- **Course Name**: Sandbox-
- **Publishers**: No publishers.
- **Creators**: moodle<br>
- **Students**: moodle\test1, moodle\test2, moodle\test3, moodle\test4
- **Result**: Successfully provisioned course (5695d506-f704-4fb9-85a5-394bc274e237)

  **Back to config**

**Step 7**: After the page refreshes to the Panopto Configuration page, **click the Save Changes button** to complete the process.

![Save changes](image)

You have now successfully forced a re-sync of your Moodle/Panopto student roster to pick up any changes in your course enrollment from the last time it was synced.

If you have any questions or problems, please contact:

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