Use Microsoft Teams Calling Instead of Your Personal Phone



## Benefits of using Microsoft Teams calling

#### Protects your privacy

 Your personal phone number is private information that should not be shared with just anyone. You can keep your number private using Microsoft Teams calling and avoid unwanted calls and texts.

#### Sets Boundaries

 As a teacher, it is important to set boundaries between your personal and professional life. You can keep your work and personal life separate by using Microsoft Teams calling.

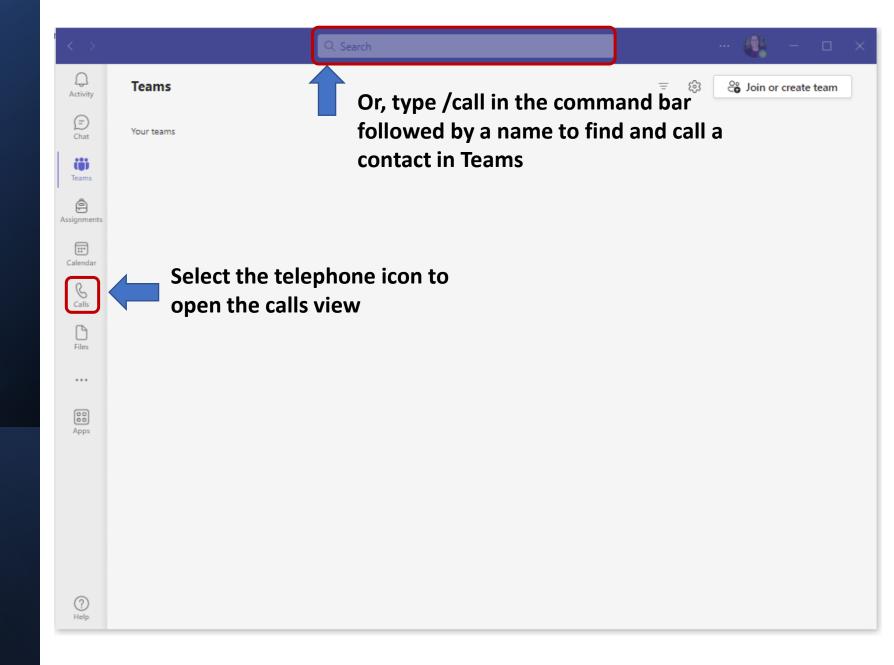
#### Is easy to use

 Microsoft Teams calling is easy to use, so you can quickly and easily connect with students, and colleagues.

### Is available on all devices

 Microsoft Teams calling is available on all devices, so you can make and receive calls from your computer, laptop, tablet, or phone.

# Making a call



	< >		Q Search				🥂 - 🗆 ×
	Activity	Calls Phone Contacts					
Search Contacts		Find a contact Q					Co Add contact
	Teams	Name			Title	Phone	
	Arrian Caler car	Amber N Eaglin			INSTRUCTOR		
		Cynthia S Watson			ASSISTANT PROFESSOR		
From here you can see their presence, and start a chat, email, or call – audio or video	<b>C</b> alls	Deedra H Harrington			PROFESSOR		€ ⊠ □ 《 …
	Files	Jeanine S Thomas			INSTRUCTOR		
		🧑 Jennifer M Lemoine			PROFESSOR		
		🦣 Lisa A Broussard			ASSOCIATE DEAN AND PRO.		
		MD Marla M Dyson			INSTRUCTOR		
		MN Mary B Neiheisel		PROFESSOR			
		Michael W Hebert	Michael W Hebert		INSTRUCTOR		
		MM Monica Mae			ADJUNCT FACULTY		
	? Help	Monique L Hebert			ADMINISTRATIVE ASSISTAN.		

# Making a call from your contacts