

## DL Factoids: Spring 2013

**179**

*Total # of HY and OL  
course sections made*

**111**

*Unique HY and OL courses  
being taught*

**90**

*UL Faculty teaching a  
hybrid or online section(s)*

**422**

*Total unduplicated  
students enrolled in 100%  
online programs*

## Professional Development Tracks for Adjunct, GA, and TA

The Council approved the following tracks for those teaching hybrid or online courses that are not full-time faculty:

- ✎ **Permanent Adjunct:** These individuals have a consistent presence in the department, teaching hybrid and online courses each semester or at consistent intervals. It is recommended that permanent adjuncts complete the same training and certification as full-time faculty:
  - Online Quality Matters training and three (3) Sloan Consortium workshops to earn ULearn Certified Online Teacher; OR
  - Online Quality Matters training and Course Design Practicum to earn ULearn Certified Course Designer; OR
  - Online Quality Matters training and submission of a portfolio to earn one or both certifications
- ✎ **Teaching Assistants (TA) / Graduate Assistants (GA):** Because these individuals do not have a permanent commitment to the university, it is recommended that TA / GA complete Sloan Consortium workshops (3) only if they are teaching model courses designed by a certified faculty member.

## Faculty Certification

The agenda item on faculty certification priorities for the 2013-14 Academic Year led to a discussion on recertification or refreshers for certified faculty. As a result of the item and subsequent discussion, the Office of Distance Learning will reconvene the DLLC's CAFÉ Professional Development Task Force. The task force will consider the following questions:

- ✎ Should faculty who were trained in the face-to-face Quality Matters format be required to take the online version?
- ✎ When should certified faculty receive refreshers or CEUs?
- ✎ How long does a certification for a faculty member last?
- ✎ Does a course certification equate to faculty certification?

Due to the need of the task force to inform the Council's policy decisions and the practices of the Distance Learning staff, it was decided that faculty who received Quality Matters training through a face-to-face synchronous delivery format (2010-2011) and completed a refresher on the 2011-2013 rubric (in either 2011 or 2012) would not be required to retake online QM training before the 2013-2014 academic year. This decision does not impact the timeline for all faculty teaching hybrid or online courses in AY13-14 to come into full compliance with the ULearn certification requirement.



UNIVERSITY  
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## Task Forces Convening

The work of the future begins now. The following task forces will be meeting over the remainder of the 2013 calendar year to help address some innovations and policy items for distance learning.

- 🔗 **Student Authentication:** *Lisa Broussard (lead)*
- 🔗 **MOOCs at UL Lafayette:** *Holly Howat (lead)*
- 🔗 **Moodle Advisory Panel:** *Lead to be confirmed*
- 🔗 **Moodle Users Group (MUG):** *Lead to be confirmed*
- 🔗 **CAFÉ Professional Development:** *Lead to be confirmed*
- 🔗 **EDUTools:** *Melissa Myers (lead)*
- 🔗 **Electronic Peer Review Process:** *Lead to be confirmed*

## FYI: Agenda Items Not Covered

### Online.louisiana.edu Launched

- Online program coordinators have met periodically this semester to focus on marketing online programs
- A marketing plan is being developed for all programs
- Next phase: Hire a person to coordinate responses to inquiries and focus on student readiness to learn online



## New Staff! Welcome Carey Hamburg.

Mr. Carey Hamburg, a Lafayette resident and UL Lafayette graduate, will be the first E-Learning Media Specialist in the Office of Distance Learning beginning on May 2, 2013. He has spent the last five years serving as an Instructional Technology Consultant in the Faculty Technology Center at LSU. He was selected after emerging as the lead candidate following an extensive four phase selection process culminating in a face-to-face interview with a selection committee that overwhelmingly endorsed his candidacy. We are confident he will be able to “hit the ground running” and look forward to the sharing his experience and expertise with the university community.